



## **AVNT Application Submission Checklist**

Refer to the AVNT Bylaws and Instructions for additional application information. The complete Bylaws are available on our website <http://www.nutritiontechs.org>

Yes/ No	Task
	<b>1.</b> Scanned copy of Diploma and/or Credential to practice as a veterinary technician.
	<b>2.</b> Signed copy of Waiver, Release and Indemnity Agreement Form.
	<b>3.</b> Electronically completed Professional History and Employment History Form.
	<b>4.</b> Electronic proof of NAVTA membership
	<b>5.</b> Electronically completed CE form with scanned Proof of Attendance and outline of continuing education courses attended specific to nutrition.
	<b>6.</b> Completed Advanced Academy of Veterinary Nutrition Technicians Specialty Skills Form with sign off completed.
	<b>7.</b> Completed Advanced Academy of Veterinary Nutrition Technicians Specialty Knowledge List Sign off sheet.
	<b>8.</b> 40- 60 case logs completed using the Academy of Veterinary Nutrition Technicians Case Log Form. <b><i>Include a copy of the abbreviation list used in the logs with case log report</i></b>
	<b>9.</b> Five In-Depth Case Reports submitted per the outline on the AVNT website.
	<b>10.</b> Three electronically completed Potential Examination Questions specific to the area of specialty. Multiple choice with references from the accepted reading list. No true/false or fill in the blank accepted. Must use guidelines posted on AVNT web site.
	<b>11.</b> Two letters of recommendation. (Sent separately by the letter writers)
	<b>12.</b> One complete application packet, in a folder including one flash drive with all documents included. The flash drive should be labeled with your name.
	<b>13.</b> Application fee. Check in the amount of \$50 dollars made payable to AVNT.

All documents must be scanned and included on the flash drive.

For the address to mail your completed packet and application fee please refer to the website.